

FILE



MAKATI CENTRAL ESTATE ASSOCIATION, INC.

MaCEA Building, Legazpi cor. V.A. Rufino Sts., Legazpi Village, Makati City
Tel. Nos.: 752-7929 • 753-5004 • 753-5006 • 753-5012 • E-mail: macea@macea.com.ph

August 20, 2019

MEMORANDUM CIRCULAR 2019 - 11

TO : CONDOMINIUM PROPERTY MANAGERS

RE : COMELEC REGISTRATION

As an assistance to those who will register at the Comelec Satellite Office in Gen. Pio del Pilar National High School, a free shuttle service every Saturday will be provided by MaCEA from the condos/place of residences of the registrants living in the MaCEA member buildings.

To avail this service, registrants may book on or before Friday thru telephone number. 753-5004, 753-5006 and 752-7929. You may look for Ms. Cristine Dela Cruz or Ms. Jemimah Tengco for the booking.

Shuttle service to Comelec will be available at the following times: 8:00AM, 10:00AM and 1:00PM

Those who have completed the Comelec registration may wait at the drop-off area for the ride back to their residences/condos. However, the van will only wait for 30 minutes near Comelec for this return transportation. The free transport service will not be available once the van has left Comelec.

 **COMELEC REGISTRATION** 

August 1, 2019 to September 30, 2019
Gen. Pio Del Pilar National High School Bldg. F. Zobel St.
cor. Morong St. Brgy Poblacion Makati City
Tel. No.: 843-7268

**REQUIREMENTS FOR NEW REGISTRATION,
TRANSFER, & REACTIVATION**
Magdala ng original at photocopy ng isa (1) o higit pa sa
alinman sa mga sumusunod na requirements.

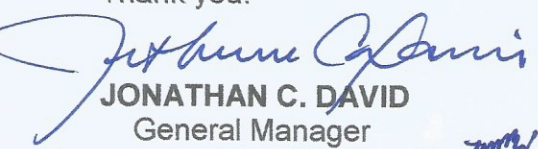
NOTE: Ang requirement/s na ipapakita ay kinakailangan naka address
kung saan nais ng aplikante na magpahahisto or magpa transfer.

1. Student ID	7. NBI Clearance
2. Employee's ID	8. Passport
3. Postal ID	9. SSS/GSIS ID
4. Senior Citizen's ID	10. IBP ID
5. Driver's License	11. PRC ID
6. BIR ID	

FOR CHANGE OF NAME / CORRECTION OF ENTRIES

- 1. BIRTH CERTIFICATE** - Registration record contains erroneous entries, including wrong or misspelled name, birth date, birth place, or typographical error.
- 2. MARRIAGE CONTRACT** - Change of name by reason of marriage or by virtue of court order.
- 3. CENOMAR** - Change of status from married to single.

Thank you.


JONATHAN C. DAVID
General Manager

