



MAKATI COMMERCIAL ESTATE ASSOCIATION, INC.

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September 5, 2017

MEMORANDUM CIRCULAR 2017-18

TO: ALL DEVELOPERS AND CONSTRUCTION GENERAL CONTRACTORS

RE: ELECTRONIC FILE SUBMISSION

Please be informed that effective October 01, 2017 the electronic file of the MaCEA-approved plans for new/upcoming building constructions as well as buildings having major general renovation or expansion projects are to be submitted to MaCEA for our file and future reference.

Such electronic file should be un-editable and in PDF format, and submitted in a DVD or USB storage. Only the e-file of the architectural plans need to be submitted.

Please be guided accordingly.



JONATHAN C. DAVID
General Manager

AWA