



MAKATI COMMERCIAL ESTATE ASSOCIATION, INC.

Washington SyCip Park, Legazpi St., Legazpi Village, Makati City

Tel. No.: 813-2446, 810-3054 • Fax: 810-3194 • E-mail: macea100@yahoo.com

April 20, 2015

MEMORANDUM CIRCULAR 2015-05

FOR: ALL MEMBERS

RE : AGENDA, 52ND ANNUAL MEMBERSHIP MEETING

The following matters will be considered in the Annual Membership Meeting of the Makati Commercial Estate Association, Inc. (MaCEA) to be held at 9:00 a.m. on Tuesday, May 12, 2015, at the McKinley Room, Manila Polo Club, Forbes Park, City of Makati:

AGENDA

1. Call to order
2. Reading of the Proof of Notice
3. Determination of Quorum
4. Approval of Minutes of May 13, 2014 Annual Membership Meeting
5. Approval of Reports
 - 5.1 2014 Annual Report
 - 5.2 2014 Financial Report
6. Ratification of the Acts of the Board of Governors
7. Election of Board of Governors
8. Appointment of External Auditors
9. Other Matters
10. Adjournment


JAIME R. MATIAS
Corporate Secretary