



MAKATI COMMERCIAL ESTATE ASSOCIATION, INC.

Washington SyCip Park, Legazpi St., Legazpi Village, Makati City
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April 18, 2013

MEMORANDUM CIRCULAR 2013-06

FOR: ALL MEMBERS

RE : AGENDA, 50TH ANNUAL MEMBERSHIP MEETING

The following matters will be considered in the Annual Membership Meeting of the Makati Commercial Estate Association, Inc. (MaCEA) to be held at 9:00 a.m. on Tuesday, May 21, 2013, at the McKinley Room, Manila Polo Club, Forbes Park, City of Makati:

AGENDA

1. Call to order
2. Reading of the Proof of Notice
3. Determination of Quorum
4. Approval of Minutes of May 08, 2012 Annual Membership Meeting
5. Approval of Reports
 - 5.1 2012 Annual Report
 - 5.2 2012 Financial Report
6. Ratification of the Acts of the Board of Governors
7. Election of Board of Governors
8. Appointment of External Auditors
9. Other Matters
10. Adjournment


JAIME R. MATIAS
Corporate Secretary