



MAKATI COMMERCIAL ESTATE ASSOCIATION, INC.

Washington SyCip Park, Legazpi St., Legazpi Village, Makati City
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April 15, 2008

MEMORANDUM CIRCULAR 2008 - 08

TO: ALL MEMBERS

RE: AGENDA, 45TH ANNUAL MEMBERSHIP MEETING

The following matters will be considered in the Annual Membership Meeting of the Makati Commercial Estate Association, Inc. (MaCEA) to be held at 9:00 a.m. on Tuesday, May 13, 2008, at the Fairways Dining Room, Manila Golf & Country Club, City of Makati:

AGENDA

1. Call to order
2. Reading of the Proof of Notice
3. Determination of Quorum
4. Approval of the Minutes of the May 08, 2007 Annual Membership Meeting
5. Reports:
 - 5.1 2007 Annual Report
 - 5.2 2007 Financial Report
6. Ratification of the Acts of the Board of Governors
7. Election of Board of Governors
8. Appointment of External Auditors
9. New Business
10. Adjournment


JAIME R. MATIAS
Corporate Secretary