



MAKATI COMMERCIAL ESTATE ASSOCIATION, INC.

Mini-Park, Legazpi St., Legazpi Village, Makati City

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April 15, 2005

MEMORANDUM CIRCULAR 2005 - 06

TO: ALL MEMBERS

RE: AGENDA, 42ND ANNUAL MEMBERSHIP MEETING

The following matters will be considered in the Annual Membership Meeting of the Makati Commercial Estate Association, Inc. (MaCEA) to be held at 9:00 a.m. on Tuesday, May 10, 2005, at the Fairways Dining Room, Manila Golf & Country Club, City of Makati:

AGENDA

1. Call to order
2. Reading of the Proof of Notice
3. Determination of Quorum
4. Approval of the Minutes of the May 18, 2004 Annual Membership Meeting and the October 25, 2004 Special Membership Meeting
5. Reports:
 - 5.1 2004 Annual Report
 - 5.2 2004 Financial Report
6. Ratification of the Acts of the Board of Governors
7. Election of Board Members
8. Appointment of External Auditors
9. New Business
10. Adjournment


JAIME R. MATIAS
Corporate Secretary