



MAKATI COMMERCIAL ESTATE ASSOCIATION, INC.

Mini-Park, Legazpi St., Legazpi Village, Makati City

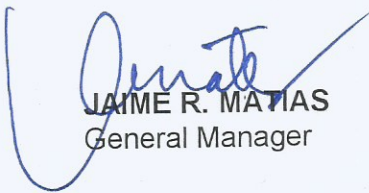
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October 15, 2002

MEMORANDUM CIRCULAR 2002 – 15

TO : ALL MEMBERS

1. Please be informed that effective October 16, 2002, the owner/developer of a building for construction must submit the following plans, duly signed and sealed by the Architect and/or Engineer and signed by the owner/developer before the release of any permits for the project:
 - 1.1 Nine (9) sets – Architectural Drawings
 - 1.2 Two (2) sets each:
 - a. Soil protection during excavation; and
 - b. Protection to pedestrian/street/adjacent properties during construction.
 - 1.3 One (1) set each:
 - a. Plumbing and Sanitary;
 - b. Fire Protection;
 - c. Mechanical; and
 - d. Electrical.
2. The owner/developer must also make a presentation of the safety, health and environmental programs for the project.
3. No permit will be issued for new building construction (including board-up, excavation, etc.) prior to the release of the approved Architectural plans/Permit to Construct with Undertaking and payment of the required fees to MaCEA.


JAIME R. MATIAS
General Manager