



MAKATI COMMERCIAL ESTATE ASSOCIATION, INC.

Mini-Park, Legazpi Street, Legazpi Village, Makati City
Tel. Nos. 813-24-46, 813-24-47, 810-30-54 (FAX : 810-31-94)

January 03, 2001

MEMORANDUM CIRCULAR 2001 - 01

TO : ALL MEMBERS

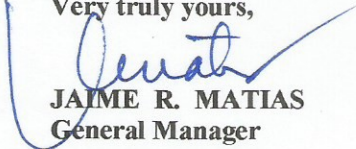
The Secretariat is presently updating the MEMBERS/BUILDING ADMINISTRATORS DIRECTORY of the Makati Commercial Estate Association, Inc. (MACEA).

Kindly fill up the information sheet below and if more information is applicable, please indicate these data accordingly.

Due to the urgency of this compilation, may we beg your indulgence to accomplish and transmit the form to the MACEA office on or before January 31, 2001.

Thank you for obliging us and our appreciation for your cooperation.

Very truly yours,


JAIME R. MATIAS
General Manager

2001 MACEA INFORMATION SHEET

(To be filled up by the Lot Owner/Representative)

Block/Lot No.

Lot Owner: _____ (____/____)

Address: _____

Representative: _____

Position: _____

Tel. Nos.: _____ Fax: _____

Block/Lot No.

Building Name: _____ (____/____)

Building Owner : _____

Address: _____

No. of : Residential Units _____ /Office Units _____

Occupancy: Residential Units _____ /Office Units _____

Building Administrator: _____

Tel. Nos. : _____ Fax: _____

Signature of Lot Owner/Representative: _____

Date: _____