



MAKATI COMMERCIAL ESTATE ASSOCIATION, INC.

January 10, 1986

MEMORANDUM CIRCULAR 96-01

Dear Member:

The Secretariat is presently updating the MEMBERS AND BUILDING ADMINISTRATOR DIRECTORY of the Makati Commercial Estate Association, Inc. (MACEA).

Kindly fill up the information below or if you feel that more information is applicable to your building, please indicate these data accordingly.

Due to the urgency of this compilation, may we beg your indulgence to fill this form right away so that our assigned staff can get them back on Friday, January 19, 1986.

Thank you for obliging us and our appreciation for your cooperation.

Very truly yours,

Jaime R. Matias
JAIMIE R. MATIAS
Executive Secretary

MEMBER/OWNER: _____ Block/Lot No. _____
Address: _____ (_____/_____)
Representative: _____ Position: _____
Tel. Nos.: _____ Fax: _____

BUILDING NAME: _____ Block/Lot No. _____
Address: _____ (_____/_____)
Building Administrator: _____
Tel. Nos.: _____ Fax: _____

Filled up by: Name : _____
Position: _____
Date : _____
Signature: _____